criterion		score
Current position	PhD student (final/3rd year).	
	postdoctoral researcher	4
	career returner.	
	PhD student (any other year).	
	Research Assistant.	3
	teaching fellow.	
	technician.	
	research group leader. lecturer.	2
	other.	-
benefits to research	The applicant provides specific details, such as topics, concepts, and issues regarding their	
	research/work and its relevance to the conference/event the applicant is attending.	4
	The applicant provides general information regarding topics, concepts and issues regarding their	_
	research/ work and its relevance to the conference/event the applicant is attending.	2
	The applicant provides a description of the conference/event but explanation of the conference's	1
	relevance to their research/work is vague.	
	Conference/event is not relevant to applicant's research or work.	0
professional development	The applicant is specific as to this conference/event's relationship to future professional goals and	4
	current research interests.	·
	The applicant is vague about the conference/event's relationship to future professional goals and	2
	current research interests.	
	Relevance of the conference/event to the applicant's professional development is unclear or under-	1
	developed.	
	Conference/event is not relevant to applicant's professional development.	0
costs	Applicant describes a detailed and complete budget (travel, lodging, etc) and seeks cost saving	4
	measures.	
	Applicant provides detailed and complete information regarding budget but no cost saving measures	2
	are obvious.	
	Applicant provides information regarding budget but it is incomplete/insufficient/unrealistic.	1
	Applicant does not provide information regarding budget.	0
abstract	provided - directly relevant to conference.	4
	provided - not strictly relevant to conference.	1
	not provided - no abstract necessary (e.g. training course)	4
	not provided - abstract necessary.	0