

Annual General Meeting notice

The Annual General Meeting (AGM) of the Microbiology Society will be held on 6 November 2025 at 12:00pm as a virtual event.

All members are invited to participate in this event. If you would like to attend the AGM, please register by visiting [our website](#).

1. Schedule for the day

12:00 – 12:30pm	Virtual meeting room opens
12:30 – 12:35pm	Welcome from the President
12:35 – 1:15pm	AGM

2. AGM agenda

- Welcome by the Chair
- Review of the year
- Minutes of the 2024 Annual General Meeting
- Matters arising from the Minutes
- Financial Report
 - Receiving of the Annual Accounts
 - Appointment of a new Auditor following current tender process
- Incoming and Outgoing members of Trustee Board, Advisory Council, Committees and Divisions
- AOB

Eligible voting members are entitled to appoint another person as a proxy to exercise all or any of their rights to attend and to speak and vote at the AGM in their stead. Eligible voting membership categories are: Full, Full Concessionary, Postgraduate Student and Honorary members.

Members wishing to appoint a proxy should submit their appointment in writing as below, to appointments@microbiologysociety.org:

*"I INSERT NAME being a member of the Microbiology Society
eligible to vote, hereby appoint INSERT NAME as my proxy to vote
on my behalf at the Annual General Meeting of the Society to be
held on 6 November 2025 , and at any adjournment thereof.*

Signed this day of INSERT DATE.

Unless otherwise instructed, the proxy will vote as they think fit.

Signed: INSERT SIGNATURE"

We look forward to welcoming our members at the event.

A handwritten signature in black ink, reading "Peter Cotgreave". The signature is written in a cursive style with a long horizontal stroke at the end.

Dr Peter Cotgreave, Company Secretary