

## Microbiology Society job description for: *Journal of Medical Microbiology* Editor for Clinical Microbiology

### 1.1 About us

The Microbiology Society is a membership charity for scientists interested in microbes, their effects and their practical uses. It is one of the largest microbiology societies in Europe with a worldwide membership based in universities, industry, hospitals, research institutes and schools. Our members have a unique depth and breadth of knowledge about the discipline. The Society's role is to help unlock and harness the potential of that knowledge.

Read more about our mission and values at [microbiologysociety.org](https://microbiologysociety.org)

### 1.2 About the *Journal of Medical Microbiology*

The *Journal of Medical Microbiology* is the go-to interdisciplinary journal for medical, dental and veterinary microbiology, at the bench and in the clinic. It provides comprehensive coverage of medical, dental and veterinary microbiology and infectious diseases, welcoming articles ranging from laboratory research to clinical trials, including bacteriology, virology, mycology and parasitology.

### 1.3 About you

Editors of the *Journal of Medical Microbiology* play a vital role in the journal, ensuring that we publish high-quality research and are engaged with the microbiological community. You will also have responsibility for soliciting content for the Clinical Microbiology section of the journal, by suggesting reviews or original articles for submission. Your main tasks will be arranging peer review of manuscripts submitted to the journal and making editorial decisions based on this. We also encourage suggestions of article collections, in collaboration with the section's Senior Editor.

This position is a public-facing role, and the Editor acts as a representative of the Society. You do not need to have been involved with the Editorial Board or the Microbiology Society previously to apply. As an Editor, you will receive two nights of accommodation and two days of registration at the Annual Conference, with an allowance for travel and meal expenses. Editors are also provided with one fee-free Open Access article in any of the Society's journals in each calendar year; access to a ring-fenced conference travel fund for editors for promoting the journal; free online access to the journal; and other benefits made available to members of Society Committees, as agreed by the Council of the Society. New Editors will be trained in Editorial Manager and will work with a Senior Editor for a probationary period. Editor benefits will continue to be reviewed considering any travel restrictions and digital conference events.

#### Term in office

- At least three years.

### 1.4 Duties

- Act as an advocate for the journal and work towards improving its impact.
- Arranging for peer review of contributions submitted to the journal in the Clinical Microbiology section per the guidelines laid down by the Society and the journal's policies.

- Communication with contributors concerning the acceptance, rejection or revision of contributions to the journal to ensure appropriate quality of contributions to the journal.
- Soliciting suitable contributions to the journal, both original articles and reviews, and involvement in at least one collection during the contract period.
- Where appropriate, providing original contributions to the journal, and not less than one contribution during your term.
- To be an advocate of the journal at meetings and conferences.
- Attendance at meetings with the Editorial Board and the Society as appropriate.

### **1.5 Person specification**

- Demonstrated expertise in the field of clinical microbiology.
- Maintain an active research profile with approximately 20 publications or more at the time of appointment.
- Had experience either editing or reviewing for microbiology journals.
- Preferably have some presence on social media, e.g., Twitter, LinkedIn.
- Have an excellent network of international contacts in a range of specialties in your discipline(s).
- Be prepared to submit a review or original paper to the journal during the term of office, and be involved in bringing content to the journal.
- Have an understanding of the role of the Microbiology Society in promoting microbiology in and the central role that publishing in society journals has in continuing these efforts.

### **1.6 Equal opportunities**

The Microbiology Society is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. We value, promote, and seek diversity.

### **1.7 Application**

Please apply to [fh.watson@microbiologysociety.org](mailto:fh.watson@microbiologysociety.org) with your CV and a cover letter.