# Microbiology Society job description for: *Journal of Medical Microbiology* - *JMM* Profiles Editor

## About us

The Microbiology Society is a membership charity for scientists interested in microbes, their effects and their practical uses. It is one of the largest microbiology societies in Europe with a worldwide membership based in universities, industry, hospitals, research institutes and schools. Our members have a unique depth and breadth of knowledge about the discipline. The Society's role is to help unlock and harness the potential of that knowledge.

Read more about our mission and values at microbiologysociety.org.

## About *the Journal of Medical Microbiology* and *JMM* Profiles

The *Journal of Medical Microbiology* is the go-to interdisciplinary journal for infection science, at the bench and in the clinic. It provides comprehensive coverage of medical, dental and veterinary microbiology and infectious diseases, welcoming articles ranging from laboratory research to clinical trials, including bacteriology, virology, mycology and parasitology.

Taking inspiration from *Microbiology*’s Microbe Profiles, *JMM* Profiles were launched with three categories: Pathogen Profile, Antimicrobial Profile, and Diagnostic Profile. Profiles provide a concise summary describing key features and finishing with open questions pertinent to the subject matter. The Profiles are commissioned articles written by microbiologists with expertise in the area, and are intended to be a useful resource for education and reference.

For more details about *JMM* Profiles, please see the following Editorial from Dr Norman Fry: [https://www.microbiologyresearch.org/content/journal/*JMM*/10.1099/*JMM*.0.001296](https://www.microbiologyresearch.org/content/journal/jmm/10.1099/jmm.0.001296). All of our published *JMM* Profiles can be found here: [https://www.microbiologyresearch.org/content/*JMM*-profile](https://www.microbiologyresearch.org/content/jmm-profile).

## About you

The *JMM* Profiles Editor is responsible for the development of this article type in the journal, both via commissioning efforts and handling submissions. Your main task will be identifying areas of interest, finding potential authors and soliciting submissions, with administrative assistance from the Microbiology Society publishing staff. You will also be responsible for arranging peer review of submitted Profiles and making editorial decisions based on this.

This position is a public-facing role, and the *JMM* Profiles Editor acts as a representative of *JMM* and the Society. You do not need to have been involved with the Editorial Board or the Society previously to apply, however priority will be given to applications from Full, Full Concessionary or Honorary Microbiology Society members. It is not a paid position, but as an Editor, you will receive two nights of accommodation and two days of registration at the Annual Conference, with an allowance for travel and meal expenses. Editors are also provided with one fee-free Open Access article in any of the Society's journals in each calendar year; access to a ring-fenced conference travel fund for Editors for promoting the journal; free online access to the journal; and other benefits made available to members of Society Committees, as agreed by the Council of the Society. New Editors will receive general manuscript handling training as well as training on our submission system Editorial Manager, and will work with the Editor-in-Chief and Deputy Editor-in-Chief on developing *JMM* Profiles. Editor benefits will continue to be reviewed considering any travel restrictions and digital conference events.

## Term in office

* Three years with opportunity to extend.

## Duties

* Identifying and soliciting suitable Profiles to the journal, communicating with potential authors with the assistance of Microbiology Society staff where required.
* Arranging for peer review of contributions submitted to the journal per the guidelines laid down by the Society and the journal's policies.
* Communication with contributors concerning the acceptance, rejection or revision of contributions to the journal to ensure appropriate quality of contributions to the journal.
* Where appropriate, providing original contributions to the journal, and not less than one contribution during your term.
* To be an advocate of the journal at meetings and conferences, working towards improving its visibility and impact.
* Attendance at and contribution to meetings with the Editorial Board and the Society as appropriate, in person where possible.

## Person specification

* Broad interest and experience in medical and veterinary microbiology, who are interested in developing *JMM* Profiles content in the journal.
* Maintain an active research profile with approximately 25 publications or more at the time of appointment.
* Have experience either editing or reviewing for microbiology journals.
* Have an excellent network of international contacts in a range of specialties in your discipline(s).
* Preferably have some presence on social media, e.g, Twitter, Linkedin.
* Be prepared to submit a review or original paper to the journal during the term of office.
* Have an understanding of the role of the Microbiology Society in promoting microbiology and the central role that publishing in Society journals has in continuing these efforts.

## Equal opportunities

The Microbiology Society is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. We value, promote, and seek diversity.

## Application

Please apply to d.nikadon@microbiologysociety.org with your CV and a cover letter.