

Early booking deadline: **22 February 2013**
For full programme details: www.sgmmanchester2013.org.uk

Spring Conference 2013 Registration Form
Manchester Central Convention Complex: 25–28 March 2013

I. Personal details (use BLOCK CAPITALS)

Surname/Family name* _____ Middle initials _____ Title _____ ☐ Male ☐ Female

First name* _____ Special diet: ☐ None ☐ Vegetarian ☐ Vegan ☐ Other _____

SGM membership no. _____ ☐ Ordinary ☐ Associate ☐ PG Student Associate ☐ Retired/Honorary ☐ UG

CVN Member ☐ Yes ☐ No

Organisation/Company* _____

Department _____

Address _____

_____ Post/Zip Code _____ Country _____

Tel. _____ Email _____

**These details will appear as provided on your conference name badge.*

2. Registration

Book before **Friday 22 February 2013** to take advantage of the early registration rates. Registration fees include refreshments, lunch, the abstracts book and all conference literature. To qualify for SGM member rates, membership subscriptions must be paid by **Friday 22 March 2013**.

Registration on site incurs an additional on-site registration fee of £10.

	Registration fee		Sun	Mon	Tue	Wed	Thu	£
	Early	Full	24 Mar	25 Mar	26 Mar	27 Mar	28 Mar	Sterling
SGM Ordinary Member	£70 per day	£80 per day						
SGM Associate Member	£50 per day	£60 per day						
SGM PG Student Associate Member	£50 per day	£60 per day						
SGM Retired/Honorary Member	–	£10 per day						
SGM Undergraduate Member	–	£10 per day						
CVN Member*	£70 per day	£80 per day						
Non-member	£140 per day	£150 per day						
Networking workshop and supper for early-career delegates (Sunday 18:00–20:00)	£13							
Total								

**CVN members are welcome to attend the entire meeting at the rate specified.*

Please complete details overleaf

No refunds will be given

3. Payment

Payment can be accepted in £ sterling. Delegates sending payment from overseas should ensure that they pay all charges associated with the draft so that the full amount due is paid to the Society.

- ☐ I enclose a cheque (made payable to the 'Society for General Microbiology') for £ _____
- ☐ I wish to pay by Bank Transfer (please contact SGM for payment details).
- ☐ I wish to pay by Debit/Credit Card (no cards other than those indicated below can be accepted).

I authorise you to debit my Debit/Credit Card to the value of £_____ (in total).

Signature _____ Date _____

Cardholder's address (address to which your Debit/Credit Card statement is sent) _____

Card type (please tick one box only)

- ☐ Mastercard Credit ☐ Visa Credit ☐ Mastercard Debit ☐ Visa Debit ☐ Maestro/Visa Electron

My Debit/Credit Card number is:

										Card security code			
Valid from				Expiry date				Issue no.					
								<i>where applicable</i>					

4. Where did you hear about the meeting?

- ☐ SGM poster
- ☐ SGM flyer
- ☐ SGM journals
- ☐ SGM website
- ☐ SGM Members' email
- ☐ Non-members' email
- ☐ Other Society
- ☐ *Microbiology Today*
- ☐ Facebook
- ☐ Twitter
- ☐ At the SGM Autumn Conference 2012 in Warwick
- ☐ Word of mouth
- ☐ SGM newsletter
- ☐ Other (please specify below)

5. Data Protection Act

I understand that information provided by me on this form will be processed by the Society for General Microbiology and will be used for the purpose of:

1. Processing my booking of registration and meals, etc.
2. Providing me with email alerts about Society activities, etc.
3. Providing my contact details, including email address, to exhibitors. Please tick here if you do not want your details to be provided ☐

Call for abstracts

Abstracts are invited for both poster and offered oral presentations. The deadline for submission is **Monday 14 January 2013**. Visit www.sgmmanchester2013.org.uk to upload your abstract

For information

Registration confirmation

An email confirming your booking will be sent within one week of receiving your form.

Liability and insurance

Neither the organisers, nor the Society for General Microbiology will assume any responsibility whatsoever for damage or injury to persons or property during this event. Participants are advised to arrange their own personal travel and health insurance.

Cancellations

Refunds are not available; however, substitutions of attendees can be made at any time by contacting the SGM Conference Office.

Address

Send completed form and payment to:

Society for General Microbiology (Conference Office), Marlborough House, Basingstoke Road, Spencers Wood, Reading RG7 1AG, UK

Tel. +44 (0)118 988 1800; **Email** meetings@sgm.ac.uk; **Website** www.sgm.ac.uk

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