

Microbiology Society job description for: *Microbial Genomics* Editor

1.1 About us

The Microbiology Society is a membership charity for scientists interested in microbes, their effects and their practical uses. It is one of the largest microbiology societies in Europe with a worldwide membership based in universities, industry, hospitals, research institutes and schools. Our members have a unique depth and breadth of knowledge about the discipline. The Society's role is to help unlock and harness the potential of this knowledge.

Read more about our mission and values at microbiologysociety.org.

1.2 About *Microbial Genomics*

Microbial Genomics pioneers all areas of genome research spanning the breadth of microbial life including viruses, bacteria, archaea and microbial eukaryotes. We welcome articles showing novel insights, new applications, or innovative approaches using genomic data. Content ranges from comparative and functional genomics of model organisms to population-scale evolution, epidemiology and microbiome studies, and real-world genomics applications with clinical, veterinary or environmental relevance.

1.3 About you

Editors of *Microbial Genomics* play a key role in the journal, ensuring that we publish high-quality research and are engaged with the microbiological community. Your main tasks will be arranging peer review of manuscripts submitted to the journal and, with the support of your Senior Editor, making editorial decisions based on this. You will also have opportunities to contribute to the strategic direction of the journal.

This position is a public-facing role and the Editor acts as a representative of the Society. The position is open to any Full, Full Concessionary and Honorary Member of the Society. It is not a paid position, but Editors are provided one fee-free Open Access article in any of the Society's journals in each calendar year; access to a ring-fenced travel fund; free online access to the Journal; other benefits made available to members of Society Committees, as agreed by the Council of the Society, including subsidised attendance to the Annual Conference.

Term in office

- At least three years.

1.4 Duties

- Arranging for peer review of contributions submitted to the Journal in accordance with the guidelines laid down by the Society and the Journal's policies.
- Communication with contributors concerning the acceptance, rejection or revision of contributions to the Journal.
- Ensuring appropriate coverage and quality of contributions for publication in the Journal.
- Soliciting suitable contributions to the Journal.

- Where appropriate, providing original contributions to the Journal, and not less than one contribution during the term of this Agreement.
- Providing advice and assistance in marketing of the Journal.
- Champion the journal on social media and at conferences.
- Attendance at meetings with the Editorial Board and the Society as appropriate.

1.5 Person specification

- Demonstrated excellence in an area of microbial genomics, we are especially looking for experts across the full range of eukaryotic microbiology. Individuals with expertise in other areas of microbial genomics are also encouraged to apply.
- Maintain an active microbial genomics research profile.
- Have an excellent network of international contacts in a range of specialities in the discipline.
- Have an understanding of the role of the Microbiology Society in promoting microbiology and the central role that publishing in society journals has in continuing these efforts.

1.6 Equal opportunities

The Microbiology Society is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. We value, promote and seek diversity.

1.7 Application

Please send your expression of interest to t.khanom@microbiologysociety.org with your CV and a cover letter.

The closing date for expressions of interest is Friday 17 January 2025.