

Microbiology Society job description for: *Microbial Genomics Senior Editor for Functional Genomics & Microbe–Niche Interactions*

1.1 About us

The Microbiology Society is a membership charity for scientists interested in microbes, their effects and their practical uses. It is one of the largest microbiology societies in Europe with a worldwide membership based in universities, industry, hospitals, research institutes and schools. Our members have a unique depth and breadth of knowledge about the discipline. The Society's role is to help unlock and harness the potential of that knowledge.

Read more about our mission and values at microbiologysociety.org.

1.2 About *Microbial Genomics*

Microbial Genomics pioneers all areas of genome research spanning the breadth of microbial life including viruses, bacteria, archaea and microbial eukaryotes. We welcome articles showing novel insights, new applications, or innovative approaches using genomic data. Content ranges from comparative and functional genomics of model organisms to population-scale evolution, epidemiology and microbiome studies, and real-world genomics applications with clinical, veterinary or environmental relevance.

1.3 About you

Senior Editors of *Microbial Genomics* play a key role in the journal, ensuring that we publish high-quality research and are engaged with the microbiological community. Your primary responsibility will be the editorial stewardship of a section of the journal, and this should be supplemented by activities which bring in content and raise the visibility of the journal and this section

This can include:

- Endorsing Publish and Read at institutions and raising awareness of any Publish and Read deal.
- Volunteering to run a collection or themed series.
- Promoting the journal at external conferences and encouraging submissions as a result of any sponsorship agreements.
- Researching their own subject to identify upcoming areas of publication interest.
- Joining Divisions, Committees and Panels at the Society to further the development of the Editors, and to embed the needs of the journals into our other activities.

This position is a public-facing role and the Editor acts as a representative of the Society. The position is open to any Full, Full Concessionary and Honorary Member of the Society. It is not a paid position, but Editors are provided one fee-free Open Access article in any of the Society's journals in each calendar year; access to a ring-fenced travel fund; free online access to the Journal; other benefits made available to members of Society Committees, as agreed by the Council of the Society, including subsidised attendance to the Annual Conference.

Term in office

- At least three years.

1.4 Duties

- Strategic development and editorial oversight of the 'Functional Genomics & Microbe–Niche Interactions' section.
- Recommending potential members of the journal's Editorial Board.
- Arranging for peer review of contributions submitted to the Journal in accordance with the guidelines laid down by the Society and the Journal's policies, as required.
- Communication with contributors concerning the acceptance, revision or rejection of contributions to the Journal.
- Ensuring appropriate coverage and quality of contributions for publication in the Journal.
- Soliciting suitable contributions to the Journal.
- Where appropriate, providing original contributions to the Journal, and not less than one contribution during the term of this Agreement.
- Providing advice and assistance in marketing and developing the Journal.
- Championing the journal on social media and at conferences.
- Attendance at meetings with the Senior Editors, Editorial Board, and the Society as appropriate.

1.5 Person specification

- Demonstrated excellence in the area of functional genomics and microbe–niche interactions.
- Maintain an active microbial genomics research profile.

- Have an excellent network of international contacts in a range of specialties in the discipline.
- Previous editorial experience.
- Have an understanding of the role of the Microbiology Society in promoting microbiology and the central role that publishing in society journals has in continuing these efforts.

1.6 Equal opportunities

The Microbiology Society is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. We value, promote and seek diversity.

1.7 Application

Please send your expression of interest to t.khanom@microbiologysociety.org with your CV and a cover letter.

The closing date for expressions of interest is 17 January 2025.