Application for travel grant to attend Science Policy Workshop for Microbiologists

The Microbiology Society is pleased to offer up to 25 grants for eligible early career members who have registered for the *Science Policy Workshop for Microbiologists* on 25th November to reimburse travel expenses up to £100.

Please carefully read information about eligibility, the application process and terms and conditions at the end of this form before applying.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1. Applicant details** | | | | | | |
| **Membership Number** | |  | |  | All correspondence will be sent by email | |
| **Title (Ms/Mr etc.)** | |  | |  |
| **First name** | |  | |  |
| **Last name/Family name** | |  | |  |
| **Email** | |  | |  |
| **Current degree/position** | |  | |  | | |
| **Place of work/study** | |  | |  | | |
| **Date began study** | |  | |  | | |  |
|  | | | | | | |
| **2. Justification for grant award** | | | | | | |
| Please say how you feel this workshop will benefit you (100 words max): | | | | | | |
|  | | | | | | |
|  | | | | | | |
| **3. Applicant declaration** | | | | | | |
| **I confirm that I have read, understood and agree to abide by the terms and conditions of the grant and guarantee that any award made by the Microbiology Society will be used for the specific purposes for which it is granted.** | | | | | | |
|  | | | | | | |
| **Signature** |  | | **Date** | | |  |

# Travel grant information

## Eligibility

Full or Full Concessionary or Postgraduate Student members.

You must be a member of the [Early Career Microbiologists’ Forum](https://microbiologysociety.org/about/early-career-microbiologists-forum.html#who) (free to join).

You must have already applied for the course.

## What is covered by the grant?

All reasonable travel costs associated with attending this workshop.

Full itemised receipts will be required for reimbursement.

## Terms and conditions

Grants are to support attendance of early career members to the Science Policy Workshop for Microbiologists on 25th November 2019. Retrospective applications will not be considered.

Grants will be awarded at the discretion of the Society to applicants who have registered for a place on the workshop. By accepting a grant, recipients give their approval for the Society to use this and related information in publicity and marketing communications.

## Application process

Please submit this form to [policy@microbiologysociety.org](mailto:policy@microbiologysociety.org) **by 27th October 2019**.

## Administration of awards

Applicants will be notified if they have been awarded a grant soon after 27th October 2019. A claim form will then be provided which should be submitted within 6 weeks following the date of the workshop. We may not reimburse claims if this date is exceeded.