

Committee Nomination Form 2019

Committees

The Society has six Committees, each responsible for the [Society's Strategy \(2018-2022\)](#). The diverse knowledge and skills of the Committee Members is invaluable to the Society effectively realising its objectives.

[The terms of reference](#) for each Committee can be found on the website. The Committees usually meet 3–4 times per year (including via teleconference) and report into Council quarterly, via its respective Chair. The term of office for all positions is three years from January 2020 to December 2022.

Individuals who sit on a committee have the opportunity to utilise their knowledge and skills to contribute to the overall success of the Society, influence key decisions on all Society activities and have exposure to new experiences to develop personally and professionally.

Policy Committee

The Policy Committee provides advice and expertise on the implementation of the policy framework to Council and is responsible for overseeing the delivery of associated activities. The Committee works with staff to ensure that the activities delivered are in line with the Society's strategy and budget. The Committee champions and promotes the Society's science policy activities to members and external stakeholders. We welcome nominations from all eligible members, particularly those with knowledge, skills or an interest in policy and communications. Experience of advising or working with government departments or agencies or research funders is particularly welcomed.

Communications Committee

The remit of the Communications Committee is to advise, oversee and support the communications implementation plan; to ensure the Society has effective communications with members, potential members, the wider microbiology community, and other key stakeholders; the wider public and relevant bodies and organisations using a comprehensive framework of communications channels including social media, websites, e-newsletters, promotional material, the Society's magazine *Microbiology Today* and press; to ensure the Society's profile and microbiology is raised to relevant stakeholders groups; to monitor and review the overall quality, consistency and effectiveness of complex and diverse publications and that these activities and resources are scientifically accurate and targeted to reach the appropriate audience.

Nominations are invited from Full, Full Concessionary, Postgraduate and Honorary Members membership grades. Nominees must be willing to commit the necessary time and ideally have the skills and experience required to be effective in these roles. The closing date for nominations is **3 May 2019**.

Please tick which vacancy the nomination relates to:

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Policy Committee (*please put 'X' in box to confirm*).

Communications Committee (*please put 'X' in box to confirm*).

1. Nominee

I wish to nominate:

Name

Position

Work address

Email

2. Personal statement

(a) Please demonstrate your skills and expertise relevant to the Committee remit, and how this will benefit the Society. 300–500 words.

(b) Please indicate what you hope to achieve (on a personal or professional level) from a term of office as a Committee Member. 300–500 words.

NB. These statements will be provided to Microbiology Society members in the event of an election.

3. Declaration

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I confirm that I am a Member of the Microbiology Society (*please put 'X' in box to confirm*).

Name (BLOCK CAPITALS)

Date

4. Nomination support

We support the nomination of _____ to the Communications / Policy Committee (*delete as appropriate*).

Name (BLOCK CAPITALS)

Date

Name (BLOCK CAPITALS)

Date

Please email your nominations to appointments@microbiologysociety.org. The closing date is 3 May 2019. If there are more qualified candidates than places, an election will be held in June 2019.

The Microbiology Society is committed to creating an inclusive culture that supports equality and diversity, and fully reflects both its membership and the global microbiology.