

Microbiology Society job description for: *Microbiology* Editor

1.1 About us

The Microbiology Society is a membership charity for scientists interested in microbes, their effects, and their practical uses. It is one of the largest microbiology societies in Europe with a worldwide membership based in universities, industry, hospitals, research institutes and schools. Our members have a unique depth and breadth of knowledge about the discipline. The Society's role is to help unlock and harness the potential of that knowledge.

Read more about our mission and values at microbiologysociety.org.

1.2 About *Microbiology*

Microbiology brings together communities of scientists from all microbiological disciplines and from around the world. Originally the *Journal of General Microbiology*, we have been publishing the latest advances in microbiology since 1947 and celebrated our 75th Anniversary in 2022. Today the journal reflects the diversity and importance of microbiology in addressing current global challenges, such as food security, environmental sustainability, and health, by publishing fundamental and applied research across the full breadth of the field of microbiology. The journal has been fully Open Access since January 2023.

1.3 Specialism

Microbiology covers research across the full breadth of the field of microbiology. Currently, we are accepting applications from across the remit of the journal but particularly welcome applications from those with expertise in 1) bacterial cell envelope biology and 2) fungal microbiology.

1.4 About you

Editors of *Microbiology* play a key role in the journal, ensuring that we publish high-quality research, and are engaged with the microbiological community. In addition to the fundamental editor role of arranging peer review of manuscripts submitted to the journal and making editorial decisions based on this, you will also have responsibility for soliciting content for the journal, by suggesting reviews or original articles for submission.

This position is a public-facing role, and Editors acts as a representative of the Society. It is not a paid position, but Editors are provided one fee-free Open Access article in any of the Society's journals in each calendar year; access to a ring-fenced travel fund; free online access to the Journal; other benefits made available to members of Society Committees, as agreed by the Council of the Society, including subsidised attendance to the Annual Conference. Editors will be provided with training by the Publishing Operations Editor.

Term in office

- At least three years.

1.5 Duties

- Arranging for peer review of contributions submitted to the Journal in accordance with the guidelines laid down by the Society and the Journal's policies.

- Communication with contributors concerning the acceptance, rejection, or revision of contributions to the Journal to ensure appropriate quality of contributions to the journal.
- Soliciting suitable contributions to the Journal, both original articles and reviews, and involvement in leading at least one Collection during the period of the contract.
- Where appropriate, providing original contributions to the Journal, and not less than one contribution during the term of this Agreement.
- To be an advocate of the journal at meetings and conferences.
- Attendance at meetings with the Editorial Board and the Society as appropriate.

1.6 Person specification

- Demonstrated excellence in an area of microbiology. For this round of Editor recruitment, we are especially looking for experts in 1) bacterial cell envelope biology and 2) fungal microbiology.
- Have an excellent network of international contacts in a range of specialties in your discipline(s).
- Maintain an active research profile. Preferably have some presence on social media, e.g. Twitter (now X), BlueSky, LinkedIn
- Understand the role of the Microbiology Society in promoting microbiology globally and the central role that publishing in society journals has in continuing these efforts.

1.7 Equal opportunities

The Microbiology Society is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. We value, promote, and seek diversity.

1.8 Application

Please apply to Ffion-Haf Watson fh.watson@microbiologysociety.org with your CV and a cover letter by 19th January 2025.